



**Carlisle | Wortman**  
ASSOCIATES, INC.

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**MEMORANDUM**

**TO:** Local Historic District Study Committee

**FROM:** Sally M. Elmiger, AICP

**DATE:** January 6, 2021

**RE:** Historic District Survey Study Report and Ordinance Amendment – City Council Recommendation

At the October 26, 2020 meeting, the Local Historic District Study Committee (LHDSC) addressed the following issues in response to questions about procedures brought up at City Council:

1. Approved the meeting minutes of June 6, 2019 public hearing, confirming that the minutes (and motion) accurately reflected what was said at the LHDSC’s public hearing.
2. Approved the proposed text revisions to the Study Report. The revisions that were approved are included in the draft Study Report (Volume I) attached to this memo.
3. Recommended the amendment to the Historic District Boundary Legal Description in the Historic Preservation Ordinance.

At their December 21, 2020 meeting, City Council asked that the LHDSC consider another amendment to the Historic District boundary. They recommended that Ford Field, and the four abutting properties south of Ford Field (along East Main Street), be added back into the Historic District boundary. Historic information confirming the “contributing” characteristics of Ford Field have been researched and drafted by Ellen Elliott, the Assistant to the Archivist for Northville Historical Society. She will also be evaluating the draft write ups for the four abutting properties south of Ford Field (all “non-contributing.”) Her evaluation, and comments, regarding these four non-contributing properties should be complete by your upcoming meeting on January 25, 2021.

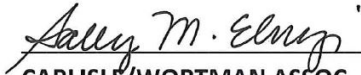
Attached to this memo are the following draft documents, showing proposed changes:

1. Northville Historic District Study Report Volume I
2. Northville Historic District Study Report Volume II
3. Northville Historic Preservation Ordinance (Note that the draft ordinance is also included in the Study Report (Volume I) as Appendix C.)

The LHDSC will need to review the draft documents, conduct a public hearing, and, if appropriate, recommend approval of both the Study Report (Volumes I and II) and the Historic Preservation Ordinance amendment to City Council.

I look forward to discussing this with you at the upcoming meeting.

Very truly yours,



CARLISLE/WORTMAN ASSOC., INC.

Sally M. Elmiger, AICP, LEED AP

Principal

Cc: Pat Sullivan, City Manager  
Dianne Massa, Clerk